



**REGISTRATION FORM**  
**OUR LADY OF FATIMA CONVENT SEC. SCHOOL**  
**Ajit Nagar, Patiala**  
**Lower Kindergarten (L.K.G.) 2020-2021**

Issue of Registration Form does not imply Admission

Registration No. \_\_\_\_\_

Full Name of the Student (IN BLOCK LETTERS)

Date of Birth (DD/MM/YYYY)

In words

Gender M ☐ / F ☐

Age as on 31<sup>st</sup> March, 2020

Religion Nationality

Whether the child has real brothers or sisters  
studying in this school or any other school?

If yes.....

*Affix*  
*A Latest Post Card Size Photo*  
*of the Child with the Parents*  
  
*(Not more than a month old photo)*

Name of the School

Name of the Student

Class

- |         |       |       |
|---------|-------|-------|
| 1. .... | ..... | ..... |
| 2. .... | ..... | ..... |
| 3. .... | ..... | ..... |

4. Non-school going Yes / No (Tick) if yes, brother / sister (Tick)

If the child is suffering from any ailment Yes / No (Tick) if yes, what

Father's name (as per the birth certificate of the child)

Qualification Occupation

(State exactly not in general terms like "service/business" and the like)

Designation Monthly Income

Office Address

Tel. Mobile

Mother's name (as per the birth certificate of the child)

Qualification Occupation

(State exactly not in general terms like "service/business" and the like)

Designation Monthly Income

Office Address

Tel. Mobile

Residential Address

Distance from the school (in KM)

Tel. Mobile P.T.O.



**OUR LADY OF FATIMA CONVENT SEC. SCHOOL**  
**Ajit Nagar, Patiala 2020-2021**

**DRAW SLIP**  
**Registration No.**

Name of the child Date of birth Gender M ☐ / F ☐

Father's Name Signature

Mother's Name Signature

**PLEASE READ THE INSTRUCTIONS CAREFULLY**

- 1. Those children who are born between **1<sup>st</sup> April 2015 and 31<sup>st</sup> March 2016** will be eligible for **L.K.G.** admission.
- 2. If your child is not within the age limit mentioned above he/she will not be considered for admission. **(There will be no relaxation in the age limit.)**
- 3. Name and date of birth should be written correctly in the registration form. No alteration will be permitted at the time of admission or thereafter. **Any change made in the name or date of birth will lead to cancellation of admission.**
- 4. Name of the child, parents' name and surname given in the Birth Certificate only will be considered for registration. If the names and surnames given in the registration form do not match with the Birth Certificate, the registration form will be considered incomplete and will not be considered for admission.
- 5. If the form is incomplete and any information given in it is found incorrect the registration will automatically be cancelled. **Incomplete forms will be rejected.**
- 6. If the management comes to know at the time of admission and even thereafter of any unfair means used by you to get admission, the registration and admission will automatically be cancelled and no claim of refund for any fee paid will be considered.
- 7. The registration fee is non-refundable and registration does not guarantee admission.
- 8. No teacher of the school is allowed to coach or enter into any monetary/gift transaction with parents desirous of seeking admission into the school. Any cases of this nature will stand automatically disqualified for admission.
- 9. Admission, if granted, is liable to be cancelled if information over leaf is found to be false subsequently.
- 10. This form, duly filled should be deposited at the Reception Counter on **3<sup>rd</sup> and 4<sup>th</sup> January 2020 between 10.00 a.m. to 1.00 p.m.** No registration forms will be accepted after **1.00 p.m.**
- 11. Documents to be attached along with the Registration Form:
  - ❖ Two latest postcard size photos of the child along with the parents taken in the month of **November 2019 or December 2019.(to be pasted in the space provided)**
  - ❖ An attested photocopy of the **Birth Certificate** issued by the Municipal Corporation.
  - ❖ Income Certificate of the family. **(if both parents are working).**
  - ❖ Residence proof. **(Photocopy of Voter ID or Ration Card or Valid Passport).**
  - ❖ Baptism Certificate and a letter from priest/pastor for **Christians** and **Catholics** only.

**DECLARATION BY PARENTS**

We hereby certify that the above information provided by us is correct and we understand that if the information is found incorrect or false, the child shall be automatically debarred from selection/admission without any intimation in this regard. We understand that registration does not guarantee admission of our child and that the **incomplete forms will be rejected.**

We have read the admission conditions. We accept the process of admission undertaken by the school and we are prepared to abide by the decision taken by the school.

Father's Name .....	Mother's Name .....
Signature .....	Signature .....

Date .....